



Board of Trustees
Open Session
Wednesday
June 20, 2018
4 p.m.
Liberty Campus
Mini Conference Center



BALTIMORE CITY COMMUNITY COLLEGE

Board of Trustees

Kurt L. Schmoke, Esq. (Chair)

Dr. Rosemary Gillett-Karam (Vice Chair)

Ms. Maria Tildon

Mr. J. C. Weiss, III

Mr. John D. Lewis

Mr. Peter Nachtwey

Dr. Rachel Y. Pfeiffer (Ex-Officio)

Mr. Jason Perkins-Cohen (Ex-Officio)

Mr. Ferdinand Anokwuru (Student Trustee)

TAB 1



BALTIMORE CITY COMMUNITY COLLEGE
BOARD OF TRUSTEES
APPROVED OPEN SESSION AGENDA
June 20, 2018
4 p.m.
Liberty Campus
Mini Conference Center

CALL TO ORDER (Kurt L. Schmoke, Esq., Chair)

I. ADOPTION OF AGENDA

Approval of the April 18, 2018 Agenda.....TAB 1

II. NEW BUSINESS.....TAB 2

A. Realignment Tasks Update (Bryan Perry, Esq.) (INFORMATION)

III. BOARD ACTIONS / CONSENT AGENDA (All actions requiring a vote)

A. Approval of the May 16, 2018 MinutesTAB 3

B. College Contracts.....TAB 4

C. Student Government Association (Mr. Kingsley Anokwuru).....TAB 5

D. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President).....TAB 6

Action: Move to approve the Board Actions/Consent Agenda

IV. ITEMS REMOVED FROM THE AGENDA.....TAB 7

Faculty Senate Report is removed from the agenda due to the faculty not being on contract until August 16, 2018.

V. PUBLIC PRESENTATIONS.....TAB 8

(INFORMATION)

A. Workforce Development Task Force (VP Michael Thomas)

- Introduction of co-chairs,
 - Ms. Diane Bell-McCoy
 - Trustee Jason Perkins-Cohen
- Task Force Final Report
 - Recommendations

VI. COLLEGE POLICIES.....TAB 9

VII. PRESIDENT’S REPORT (Dr. Gordon F. May, President).....TAB 10

A. Enrollment Report..... (INFORMATION)
(Ms. Sylvia Rochester, Interim VP Student Affairs)

B. Mayor’s Scholar Program (MSP) Update Report
(Ms. Barbara Pointdexter Webb, MSP Director)

C. Active Search Listing.....TAB 11

IX. MOTION FOR ADJOURNMENT

THE CLOSED SESSION OF THE BOARD OF TRUSTEES IS DESIGNED TO DISCUSS PERSONNEL ISSUES; PENDING PURCHASE OF PROPERTY FOR THE FUTURE NEEDS OF THE COLLEGE; AND TO OBTAIN LEGAL ADVICE.

X. NEXT MEETING: Wednesday, September 19, 2018, Mini Conference Center



TAB 2

NEW BUSINESS

Realignment Tasks Update



BOARD AGENDA
TAB 2 – INFORMATION
JUNE 20, 2018

REALIGNMENT TASKS UNDER HB1595

TAB 3

Minutes



**BALTIMORE CITY COMMUNITY COLLEGE
BOARD OF TRUSTEES
APPROVED OPEN SESSION MINUTES
May 16, 2018
4 p.m.
Liberty Campus
Mini-Conference Center**

Board Members Present: Kurt L. Schmoke, Esq. (Chair); Dr. Rosemary Gillett-Karam, (Vice Chair); Maria Tildon, Esq.; Dr. Rachel Pfeifer (via conference call); Mr. Jason Perkins-Cohen; Mr. J. C. Weiss, III; Mr. Ferdinand Anokwuru; John D. Lewis; Peter Nachtwey

Board Members Absent:
None

****The Board unanimously approved the April 18, 2018 agenda.***

The Board Chair introduced the final two new Board Members, Mr. Peter Nachtwey and Mr. John D. Lewis, to the College Community.

The Board gave the floor to Dr. May who introduced the Athletics Director, Coach Tara Owens to present the Men's Basketball Team to the Board. The Men's Basketball Team, as reported by Coach Owens, have had a whirlwind year; however, they managed to play at the National Competition for the first time since 1980 as well as other victories. Congratulations to the BCCC Men's Basketball Team....Go Panthers!

I. NEW BUSINESS

Mr. Bryan Perry, Esq., submitted a written update on the Realignment Tasks. Additional highlights from Mr. Perry included:

- New programs, Transportation, P-TECH, Mayor's Scholar Program
- Partnerships, Department of Social Services (DSS)
- Real Estate

The Board inquired as to why data is not included showing the success of the Workforce Development Program, e.g., how many people graduated, how many people gained employment, etc. The Board suggested that data should be included in the report to show the alignment between the Realignment Tasks and Workforce Development.

Mr. Perry responded that capturing the data is currently being worked on for inclusion in the report.

II. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)

- A. Approval of the April 18, 2018, Minutes (Minutes were amended)
Approval of the May 16, 2018, Minutes
- B. College Contracts
- C. Student Government Association (SGA) (Mr. Kingsley Anokwuru, President)
- D. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President)
- E. Faculty Senate (Professor Edward Ennels)

Action: *The Board voted and unanimously approved the Board Actions/Consent agenda with corrections to the April 18, 2018 Minutes.*

III. PUBLIC PRESENTATIONS

- A. VP Harris presented for Board approval, the following;
 - Approval of Fiscal 2019 Operating Budget
 - Approval of Fiscal 2019 Capital Budget
 - Approval of the expansion of two Fund Balance designations
 - Expansion of two of fund balance to include facilities Capital fee to include facilities projects

The Board voted unanimously to approve the Finance and Technology Committee's recommendation to approve the fiscal 2019 Operating Budget, Capital Budget and expansion of the Fund Balance.

- B. Dr. Ringgold presented two new programs proposals for Board approval, Associate of Science Degree and Certificate of the Transportation and Supply Chain Management. Dr. Ringgold's report highlighted the program description, program requirements, and six supporting programs descriptions.

Dr. Ringgold introduced Mr. Clifton Davis made a presentation of the two new programs. Mr. Davis stated that this program is based on a MOU with the Baltimore Port Alliance and Baltimore City Public Schools to create a P-TECH School at the New Era Academy. The program prepares students for jobs in transportation, distribution, and supply chain management industries.

Discussion:

The Board inquired as to if BCCC programs could utilize the website to distinguish our program from the county programs. Dr. Ringgold responded that although, there are five other institutions that have these programs and what makes this program unique is the connection with the P-TECH school and the affiliation with the Port Authority and with the Coast Guard.

The Board inquired as to how these programs will be marketed. Associate Dean Davis responded that currently they are working on a marketing plan. The Board suggested that

The Board inquired as to who would be in charge of ensuring that the students

complete the program move into jobs at the Port. Associate Dean Davis responded that the responsibility is on the Port Alliance and our job is to prepare the students. VP Thomas responded that there are in agreement with the Port Authority that gives us first choice for students in this program.

The Board unanimously approved the Associate of Science and Certificate of the Transportation and Supply Chain Management.

C. Excellence Award Winners

Mr. Saverio Coletta announced the winners of the 2018 Excellence Awards. The winners are chosen by the last year's winners and receive a plaque, \$500, and a letter of commendation from the President.

- Professor Brian Lazarus
- Professor Tom Lucadamo
- Khadija Richmond
- Corelethia Braxton

D. Ms. Barbara Poindexter Webb, Director of the Mayor's Scholars Program (MSP) reported that to date there were a total of 1,024 MSP applications, a total of 496 confirmed applications (completing both BCCC/MSP applications).

- Of confirmed students 70% have started the FAFSA process with 25% having clean reports, with no additional information needed.
- Working with Baltimore City Public Schools System to assist with completing the process.
- MSP Summer Bridge Orientation will be held on June 21, 2018- 147 students have confirmed attendance at the orientation.

Discussion:

The Board inquired as to who is providing the curriculum for the Summer Bridge Program. Ms. Webb responded that BCCC will provide the curriculum. Dr. Ringgold added that most all of the Math, English, Pre 100, and CLT classes have been uploaded and instructors have been identified.

The Board inquired as to the funding of the Summer Bridge Program. VP Calvin Harris responded that funding has been set aside for the summer programs.

The Board inquired as to if it could be ensured that we are in the position to provide the students in the MSP program. Ms. Webb stated yes.

The Board inquired as to if teacher training would be provided. Dr. Ringgold responded that several orientations planned.

E. Faculty Senate elect Dr. Chima Ugah introduced himself as the newly elected Faculty Senate President.

IV. COLLEGE POLICIES

None

V. PRESIDENT'S REPORT

Dr. May stated that his report stood as written.

Additional Items:

A. ENROLLMENT REPORT

Ms. Sylvia Rochester, Interim VP of Student Affairs, reported that the summer enrollment was up by 15% from summer of 2017.

Ms. Rochester highlighted other enrollment-related activity:

- Sexual Assault Awareness
- Communications Plan
 - Email, weekly,
 - Pre-drop emails – informing students of the payment deadline

The Board requested that Ms. Rochester present the Sexual Assault Campus Climate Survey at the June 20, 2018 Board of Trustees Meeting.

CLOSING COMMENTS

Chair Schmoke turned the meeting over to Dr. May for recognition of a retiree, Mr. John Vinci. Mr. Vince was the Project Manager for the Facilities Department for the past 24 years. Mr. Calvin Harris, Jr., and Mr. Maurice Howell presented Mr. Vinci with an Award Plaque for his dedication to BCCC and the Facilities Department.

Chair Schmoke adjourned the meeting to reconvene into a closed session.

VI. MOTION FOR ADJOURNMENT Meeting adjourned at 4:55 p.m.

VII. NEXT MEETING *Wednesday, June 20, 2018*

ATTENDANCE:

Dr. Gordon F. May, President
Bryan Perry, Esq., Chief of Staff/General Counsel
Dr. Tonja Ringgold, VP of Academic Affairs
Ms. Sylvia Rochester, Interim VP of Student Affairs

Dr. Bonnie Thomas, Associate VP Institutional Effectiveness and Planning
James Knighton, Esq., Director of Governmental Relations
Mr. Calvin Harris, Jr., VP of Business & Finance
Ms. Dawn Kirstaetter, VP of Advancement & Strategic Partnerships
Mr. Michael Thomas, VP of Workforce Development & Continuing Education
Ms. Lyllis Green, Chief Internal Auditor
Ms. Michelle Williams, Director Human Resources

BCCC Staff Present: -

Ola Akinkuowo, Leslie Allen, Tope Aje, Nicole Becketts, Linda Benjamin, Kathleen Berlyn, Elena Berrocal, Katherine Beryl, Vera Brooks, , Hsin Yuan Chen, Saverio Coletta, Quintin Davis, Patricia Edwards, Edward Ennels, Charlene Gray, Alisha Green, Nana Gyesie, Eileen Hawkins, Maurice Howell, Salita High, Will Hug, Joseph M. Hutchins, Dr. Bob Iweha, Daniel Izume, David Xudong Jin, James Knighton, Karen Mobley, Dr. Anil Malaki, Valerie Leverette, Karen Mobley, Brian O'Connell, Scott Olden, Wadson Pericles, Shaunta Rao, Kadijat Richmond, Daviedra Sauldsberry, Adaria Sogbor, Gregory Tarver, Dr. Daphne Snowden, Chima Ugah, Eileen Waitsman, Barbara Poindexter Webb, Dr. Dennis Weeks, Jeff White, Brenda Wiley, Diana Zilberman.

Others Present:

Kingsley Anokwuru, SGA President

CLOSED SESSION

The Board voted unanimously, under the Open Meeting Act, State Government Article, and Section 10-508, to convene in Closed Session on September 20, 2017, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

**Full report on file in the President's Office*

Respectfully submitted,

Board Approved May, 16, 2018

Gordon F. May, PhD
President/CEO

TAB 4

College Contracts



NO COLLEGE CONTRACTS

TAB 5

SGA REPORT



**STUDENT GOVERNMENT ASSOCIATION
BOARD REPORT
June 2018**

May 4, 2018

Keeping it Real Lecture Series: The final session of the Keeping it Real Lecture series was held. The program was led by Baba Zak A. Kondo. The topic of discussion was "Parallels in the Assassinations of Malcolm X and Martin Luther King". In the lecture, Kondo outlined 10 of the major similarities characterizing both assassinations. The presentation was intriguing and informative and captivated those in attendance. Baba Zac Kondo ended the presentation by fielding questions from the audience. A delicious lunch at the conclusion of the presentation was provided for the 47 participants in attendance.

May 10, 2018

Ethics and Values Club Meet and Greet: The Ethics and Values Club held an end of semester Meet and Greet for Ethics and Values Day. It was an opportunity for the college community to meet members of the club and sign up members for the upcoming academic year. The event was held from 11:30 a.m. – 1:30 p.m. in the Fine Arts Theatre. There were 56 students in attendance.

May 18, 2018

Panther Fest: The Student Government Association held an end of year celebration called "Panther Fest". The campus community was able to come and enjoy an evening of music, good food, and dancing. The event was well attended with 62 participants.

May 23 - 31, 2018

Graduation Cap Decorating Activity: The Transfer Center, the Office of Student Life and Engagement in conjunction with the Student Government Association, sponsored a fun graduation cap decorating activity. As students came on campus to attend the commencement information sessions, they were able to relax and decorate their graduation caps. Supplies were provided so that students could be as creative as possible. The event was very well received with 70 students participating. What a great way to end the semester.



May 23, 2018

Annual Honors and Awards Banquet: The Division of Student Affairs, the Office of Student Life and Engagement and the Student Government Association held its Annual Honors and Awards Banquet on May 23, 2018, at Martin's West. This annual program is held to honor students for achievement in academics, leadership development, athletic excellence, and for significant contributions and services to the College. The room was filled with over 700 guests that celebrated the theme of the banquet "Achieving the Dream Beyond All Limits". The guest speaker was FOX45 Baltimore TV Reporter, Chardelle Moore. The banquet was dedicated in memory of two BCCC students, Ms. Meghann Wilson and John Williams, Jr. The program also recognized Dr. Gordon F. May, President/CEO of BCCC, as he will be retiring this year. The students presented him with a beautifully framed award of a special farewell letter he wrote to the BCCC community.



TAB 6

AFSCME



AFSCME Local 1870 Presentation to the BCCC Board of Trustees
Wednesday, June 20, 2018

LABOR-MANAGEMENT ISSUES:

1. Schedule Changes in Public Safety Area: PIN employees in the Public Safety area are telling us that their days off are being changed. HR and the Union are going to schedule a separate meeting with the Chief of Public Safety to discuss schedule changes and corrections to the parking forms for Harbor and Liberty.
2. “Re-written Job Descriptions at BCCC”: At the June 7th LMC meeting, HR’s Michelle Williams agreed that the matter of the “re-written job” descriptions needed to be resolved immediately and in fact it was her understanding that the matter was resolved. Union noted that the issue of “rewritten job” description had been brought up over several LMC meetings and while there was discussion about it, HR did not acknowledge that this practice of “re-writing job” descriptions in various units of the College was indeed occurring. Therefore, the matter could not be resolved. Ms. Williams agreed that the “re-written job” descriptions would be considered “null and void” and in this way the matter was going to be considered resolved. Union agreed that that would be a resolution for the “re-written job” descriptions HR will provide corrective measures to make sure that such documents were removed from employee files. Union and HR agreed that this matter needed to be discussed and therefore this was a work in progress.
3. Creation of New Classification & Compensation Scales: Union has noted the urgent need for an equity study of current employee classification and compensation since it appears that HR is not consistently using standards and this has caused great pay inequity over the past several years at least. Union has not seen any progress on our request for an internal equity study to be conducted.
 - o Instead, Michelle Williams introduced Ms. Rory Williams who presented on her work-in-progress to create one classification and compensation scale from various exempt and non-exempt charts and scales in an attempt to produce a customized scale specific to all BCCC employees.

- It is the Union's position that the creation of an entirely new classification and compensation chart with "specs" is too important an endeavor to be done by one single HR employee under the guidance of the Executive Director. Reliable oversight is needed and AFSCME representatives should be involved in the creation of job duties "specs" as it relates to classification of all unit employees. Union's Ms. Gray noted that all job descriptions as it relates to working conditions and salary must be negotiated with AFSCME and therefore it would be good process to include Union as new "specs" as being created, etc. for unit employees. Ultimately, it must be negotiated with AFSCME before it can be implemented.
- Union representatives were specifically concerned about the following two points in the materials presented by HR's staff, Ms. Rory Wallace.
 - a) How does this work-in-progress that is being create "in house" relate to classification scales and Step/Grade charts used by the State of Maryland for employees in other agencies, including higher education (especially in agencies comparable to BCCC).
 - b) How does the classification and salary scale relate to job "specs" of unit employees within the institution and also what is the external comparison like?

4. Miscellaneous Labor-Management Issues

- A) Contractual Conversion: At LMC we were informed that HR is working on converting contractual positions into PIN positions.
- B) Equity Study of Unit Employees Needed: The Union was told that the vendor that was looking at positions/salaries has concluded and the College should be receiving the report by the end of this month.

TAB 7
ITEMS
REMOVED FROM
AGENDA



**BOARD AGENDA
TAB 7 - INFORMATION
JUNE 20, 2018**

A Faculty Senate Report is removed from the agenda as faculty are on not back on contract until August 16, 2018.



TAB 8

PUBLIC PRESENTATIONS



Mr. Michael Thomas, Vice President of Workforce Development and Continuing Education Division (WDCED) will be presenting the Final Report and recommendations from the Workforce Development Task Force.

**Joining Mr. Thomas will be,
Ms. Diane Bell-McCoy
and
Trustee Jason Perkins-Cohen**

TAB 9



NO COLLEGE POLICIES



TAB 10

PRESIDENT'S REPORT



Baltimore City Community College (BCCC)
Board of Trustees Open Session
President's Report to the Board
June 20, 2018

Open Letter to the BCCC Realignment Board of Trustees and the entire BCCC Community

As today represents my final BCCC Board of Trustees meeting during my tenure as President and CEO of Baltimore City Community College, I am hopeful that you will accept this “Open Letter” as my final President’s Report to the Board. Normally, I gather monthly reports from President’s Staff members to incorporate special accomplishments, programs, and initiatives from their respective areas of responsibility into my own monthly report. I did not require a report this month from members of President’s Staff in order that I may use this space for my “Open Letter”. However, I suggested that each of them create a document for their initial one-on-one meeting with my successor, describing where we have been, where we are currently, where we are going institutionally, and how each member will help BCCC reach that vision. That may be a more thought-provoking, soul-searching document than the regular monthly reports with which we have grown accustomed.

It is hard for me to believe that my time at BCCC has become so short now. My effective retirement is June 30, 2018, while my official retirement is August 31, 2018. I am grateful that the BCCC Realignment Board of Trustees approved my request to release me from the fulltime day-to-day oversight and responsibility of the College on June 30, 2018. For those of you who don’t know, the BCCC President and CEO position most certainly falls within the 24/7/365 category. I am never “off the clock”. During July and August, of course, I will avail myself to the Board of Trustees and the College for any transition-related matters that surface as I want to do my part and more to help ensure that my successor gets off to a great start here at BCCC.

I would be remiss if I failed to thank the former BCCC Board of Trustees who appointed me as President and CEO of Baltimore City Community College on September 2, 2014. This opportunity represented my “dream position” that I had been working towards during the entirety of my (then) 27 years in community college leadership, following a 15-year career in private industry. I would also be remiss if I failed to thank the current BCCC Realignment Board of Trustees who afforded me the opportunity to serve one additional year as President and CEO beyond my original three-year executive employment agreement. I am so pleased to have had this opportunity to handle some unfinished business at BCCC.

As my time winds down at the College, I feel very good about the condition in which I leave BCCC to my successor. Although not an exhaustive list, allow me to briefly share some of the reasons why:

- a) Upon my arrival in September 2014, BCCC was entrenched in “warning status” with the Middle States Commission on Higher Education, our major accrediting body. In 2015, our “warning status” was lifted. Currently, we are in full compliance with all 14 Middle States standards and our next comprehensive site visit is scheduled for 2024. The College is in great shape on the accreditation front.



- b) During my tenure, I found it necessary to turn over six of twelve President's Staff positions in order to move the college in a more effective and positive direction. The Executive Leadership Team I leave my successor and the BCCC Realignment Board of Trustees is the best I have worked with in my 31-year community college career.
- c) BCCC is arguably enjoying the highest level of favor in the Maryland General Assembly since 1992 when control of the College transferred from Baltimore City to the State of Maryland. Our February 2018 Realignment Report, as mandated by House Bill 1595 and Senate Bill 1127 was well received in Annapolis. Our July 2018 Realignment Report on the Implementation Plan will show positive movement on the 12 Realignment Tasks as we get closer to the final Realignment Report (on outcomes) in December 2018.

The BCCC Fiscal Year 2019 Operating Budget request of \$40,650,000 received a 100% YES VOTE in the Senate and 91% YES VOTE in the House of Delegates. Our objection to the proposed \$1.7 million Budget Reconciliation Financing Act (BRFA) deduction for the next two fiscal years (2019 and 2020) received a 100% YES VOTE in the Senate and a 79% YES VOTE in the House of Delegates was erased in full. The 2018 Maryland General Assembly Legislative Session which ended on April 9, 2018 (Sine Die) was simply outstanding for BCCC.

- d) In 2017, BCCC became the first (of 16) Maryland Community Colleges to participate in Pathways for Technology Early College High Schools (P-TECH) with Carver and Dunbar high schools in Baltimore City. In fall 2018, we will participate in our third P-TECH school with New Era Academy.
- e) In 2017, BCCC became an Achieving the Dream (AtD) institution. Only 25% of the nation's 1108 community colleges have been accepted to join Achieving the Dream, which is a three-year relationship focusing on enrollment, retention, and strategic planning. We have been assigned a (AtD) leadership and data coach for this three-year program.
- f) I have assembled an outstanding President's Advisory Council which I leave to my successor.
- g) The Mayor's Scholars Program, offering free tuition and fees, kicks off on June 25, 2018 for nearly 500 students from Baltimore City high schools. This program represents a major partnership between Baltimore City, Baltimore City Public Schools System, BCCC, and Coppin State University. This program was initiated by the Honorable Catherine E. Pugh, Mayor of Baltimore.
- h) During the past year, the College has increased workforce development, city, schools, colleges, and community partnerships immeasurably.
- i) The Bard Building Redevelopment is progressing well. I signed the Memorandum of Understanding (MOU) in December 2017 and we are currently negotiating a long-term lease which should culminate with the largest development project in BCCC history this summer.



- j) On June 2, 2018, at Commencement 2018, the College conferred 646 degrees and certificates, representing (at least) a 15-year high. Enrollment and retention is on the rise at BCCC.
- k) BCCC is home to the only two-year Associate Degree Robotics Program in Maryland.
- l) Maryland Online named BCCC the top online training institution among Maryland's 16 community colleges.
- m) BCCC has been honored as having one of the top 40 Business Schools in the nation. All of the business programs are accredited by the Accreditation Council for Business Schools and Programs (ACBSP), which is a 10-year accreditation.

I could go on but I will bring it to a close here. Suffice it to say that I leave BCCC on solid ground with accreditation, executive leadership, sustainability, legislative favor, accountability, enrollment growth, and institutional effectiveness. During my four-year tenure as BCCC President and CEO, we have come a long way in restoring internal and external trust in our institution.

Please know that the aforementioned accomplishments were certainly not done by me alone. It was a team effort, my team, working well under my leadership.

Lastly, I thank the immediate-past BCCC Board of Trustees and the BCCC Realignment Board of Trustees who collectively allowed me to serve four years as President and CEO of this fine institution of higher learning. I also thank the administration, faculty, staff, students, and the external Baltimore City community who accepted and supported this outsider from the very start in September 2014.

Please know that I wish each of you the very best as you endeavor to move BCCC forward to the next level. I know that you can. I will be at-the-ready to support and assist you in any way possible. Like it or not, I will remain a lifelong ambassador for BCCC.

Make it a great day!

Sincerely,

Gordon F. May, PhD
President and CEO
Baltimore City Community College



Enrollment Report

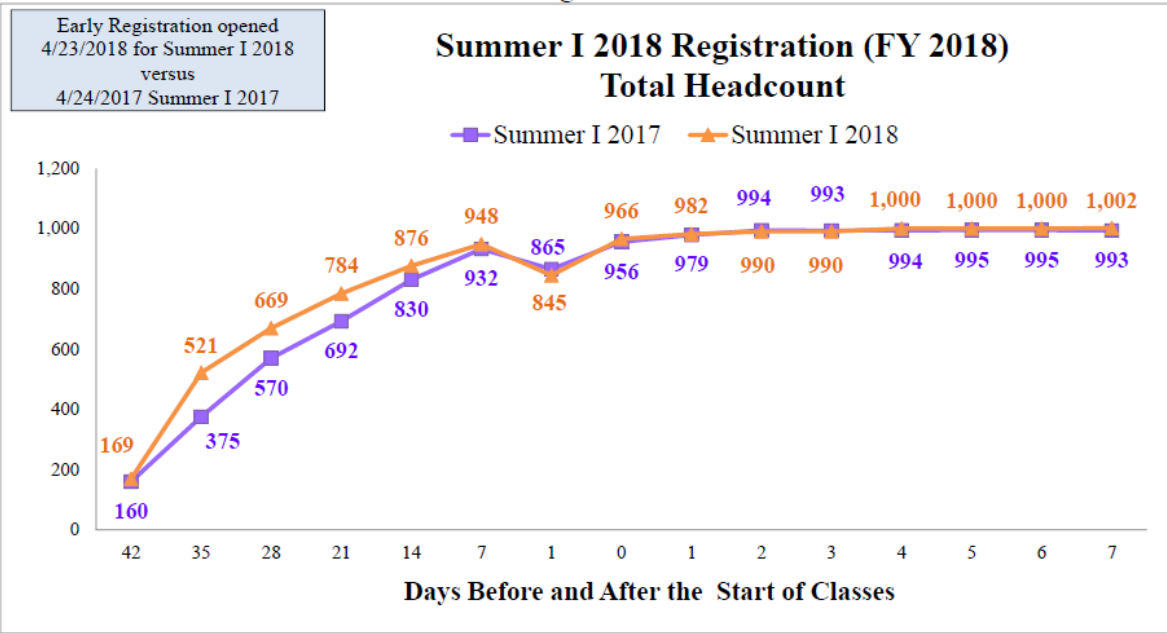
Sylvia Rochester

Interim Vice President of Student Affairs – Student Affairs Division

The below information reflects enrollment/registration activity for **Summer I 2018** as of June 11, 2018.

- 1,002 credit students are currently enrolled compared to 993 (+1%) in Summer I 2017 (Figure 1).
- There was a purge for no payment plan for Summer I last year and there has been a purge for no payment plan for Summer I 2018.

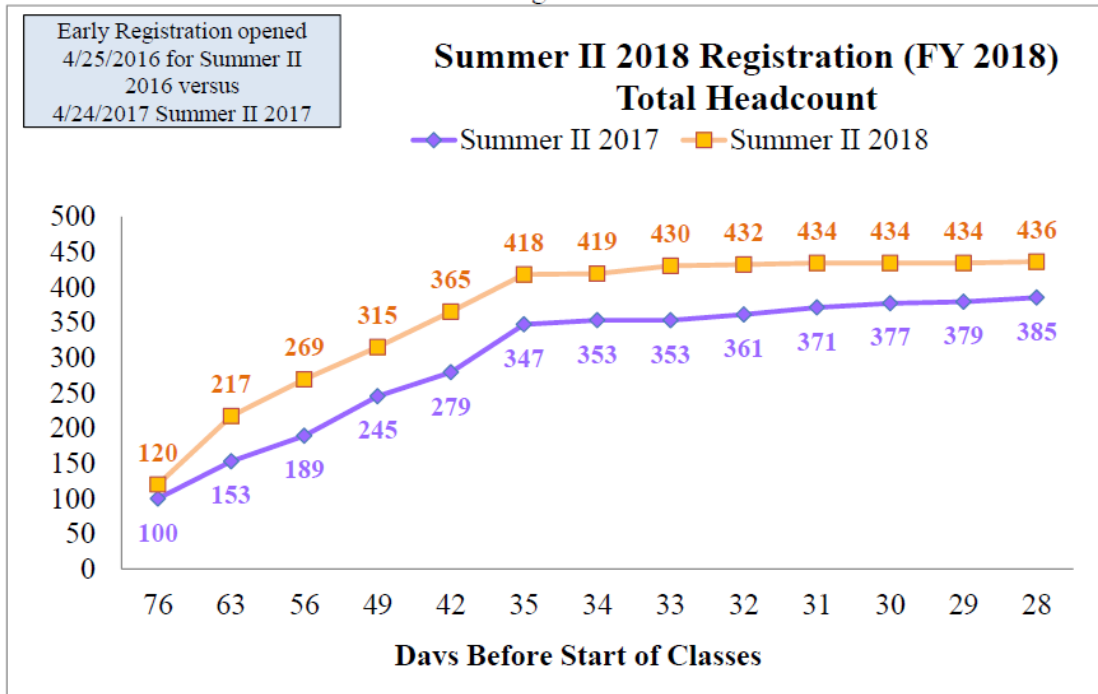
Figure 1



The below information reflects enrollment/registration activity for **Summer II 2018** as of June 11, 2018.

- 436 credit students are currently enrolled compared to 385 (+13%) in Summer II 2017 (Figure 3).
- The Mayor’s Scholars Program Summer Bridge classes begin on June 25 and those sections are coded for the Summer II session.

Figure 3



Enrollment-related Activity Highlights for April 2018

Judicial Affairs

Judicial Affairs completed the MHEC 2018 Sexual Assault Survey Report and the Campus Incident Log. The report examined the results from the survey compared to a similar survey administered approximately two years ago. The results by and large indicate that we are making great strides in Title IX education, students knowing what to do in the event of a sexual assault and also what areas need to be better focused on and emphasized to provide optimal education and resources to the BCCC community regarding sexual assault awareness. To that end, with buy-in for the executive administration, additional resources will be requested to purchase technology based solutions to reach a wider campus-wide audience.

Communications Plan

Summer/Fall 2018 Registration Emails

The students who received notification before the drop program was run:

Students sent notification:	295
Students who are registered as of 06/12/2018:	179
Percentage captured:	61%

Pre-drop Emails

The students who were dropped for Non-Payment:

Students sent notifications after initial email:	45
Students who are registered as of 06/12/2018:	31
Percentage captured:	69%

TAB 11

**BOARD AGENDA
TAB 11 - INFORMATION
JUNE 20, 2018**



HR Active Search List As of May 29th, 2018

	Div	PIN #	Position	Search Committee Chair	Date(s) posted	Status 4/30/2018	Status 5/29/2018
1	AA	66753	Program Coordinator & Assistant Professor for Health Information Technology	Dorothy Holley	8/4/2017	1st Round of Interviews Scheduled	2nd Round of Interviews to be Scheduled
2	AA	66791	Assistant Professor of Mathematics	Quintin Davis	8/24/2017	Search Committee is Screening	2nd Round of Interviews Complete Selection Pending
3	AA	69255	Assistant Professor of Mathematics	Quintin Davis	1/31/2018	Search Committee is Screening	2nd Round of Interviews Complete Selection Pending
4	AA	78507	Program Coordinator & Assistant Professor in Surgical Technology	Dorothy Holley	10/11/2017	Search is Re-Opened	Search is Open
5	AA	66771	Dean of the School of Arts & Social Sciences	Enyinnaya Iweha	2/23/2018	Search Committee is Screening	Search Committee is Screening
6	AA	66748	Assistant Professor of Health Information Technology	Anil Malaki	3/12/2018	1st Round of Interviews Scheduled	Search is Re-opened
7	AA	66902	Administrative Assistant III	Elena Berrocal	4/27/2018	Search Committee is Screening	2nd Round of Interviews to be Scheduled
8	AA	66718	Assistant Professor of Cyber Security	Lesley Brown	5/3/2018	N/A	Search Committee is Screening
9	A&F	76588	Police Supervisor	Freddie Degraffinried	1/31/2018	Search Committee is Screening	2nd Round of Interviews Complete Selection Pending
10	A&F	82881	Manager of Accounting	Maria Cazabon	2/15/2018	Selection Made	1st Round of Interviews to be Scheduled
11	A&F	66879	Associate Vice President of Administration & Finance	Michelle Williams	4/2/2018	Search Committee is Screening	1st Round of Interviews Scheduled
12	A&F	76583	Environmental Services Manager	Priscilla Johnson	5/18/2018	N/A	Search Committee is Screening
13	ASP	66640	Director of Grant Development	Enyinnaya Iweha	2/28/2018	Search Committee is Screening	Search Committee is Screening
14	ASP	66838	Marketing Administrator	Liz Massanopoli	5/17/2018	N/A	1st Round of Interviews Scheduled
15	ASP	66648	Director of Communications	Charae Thorpe	5/25/2018	N/A	Search is Open
16	SA	66611	Financial Aid Specialist	Jacqueline Colkley	3/14/2018	Search Committee is Screening	Search Committee is Screening
17	SA	66615	Admissions & Recruiter Advisor	Kijaffa Butler	4/24/2018	Search Committee is Screening	1st Round of Interviews Scheduled
18	SA	66899	Director of Financial Aid	Vera Brooks	5/15/2018	N/A	Search Committee is Screening
19	SA	66663	Director of Admissions	Enyinnaya Iweha	5/16/2018	N/A	Search Committee is Screening
20	PO	72082	Financial Aid Systems Analyst/Developer	Stacey Sewell	3/15/2018	Search is Open	Search is Open
21	PO	76578	IT Tech Support Specialist I	Jamie Cofield	5/2/2018	N/A	Search Committee is Screening